

Memorial Town Hall, 1 Library Street, Georgetown, MA 01833
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BOARD OF SELECTMEN MEETING MINUTES
Memorial Town Hall
Third Floor Meeting Room
1/28/08
7:00 PM

Selectmen Present: Matthew Vincent, Chairman; Lonnie Brennan; Philip Trapani, Clerk

Others Present: Stephen Delaney, Town Administrator; Janet Pantano, Administrative Assistant

Absent:

Call to Order

Mr. Vincent called the meeting to order at 7:00PM.

Public Hearing

Georgetown Group, LLC/CAI-continued public hearing
Land license

Present: Attorney Jason Panos, Vince Sartorelli, owner; Harold Cutler, Fire Safety Consultant

Mr. Panos stated that they are not asking for approval of the license tonight but are very close. Mr. Vincent asked him to give a rundown of where they are. Mr. Sartorelli stated all firewalls are done, laboratories are ventilated, pump is in and ventilated, he stated that the size of the pump is impressive. He stated the hook up on the pump is the hold up. He stated that LW Bills will be putting the alarms in. He stated that the diagrams are done for the Fire Dept. and that they are doing a walk through with the firefighter's tomorrow evening to orient them with the building. He stated that sensors are going in all areas. He stated that it will take 3-6 weeks for the wiring of the sensors. He asked that they not hold the license for the sensors. Chief Anderson stated that the sensors are not required by law. Attorney Panos stated that this was part of the agreement with the Light Dept. He asked if the sensors are not in if the board could still approve the license. Chief Anderson stated key points missing are the pump hook up and the report that the equipment is all working and in compliance. Mr. Vincent asked the Fire Chief if he recommends continuing the license until the pumps are installed at the beginning of March. Fire Chief Anderson stated that would be what he would recommend. He stated that he is okay with the sensors not being finished. Mr. Vincent stated that the pump installation and documentation is what is holding up the approval of the Fire Department.

Mr. Vincent asked the applicant to return the first BoS meeting in March.

Wayne Snow, Light Dept Manager stated that he and his board did a walk through and that they are satisfied with response to their issues at this time.

Mr. Trapani moved to accept the information given tonight and to continue the Public Hearing until the Selectmen's first meeting in March with a completion and final report due on that date. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Minutes

Mr. Vincent asked to have minutes for the next meeting.

Correspondence

Letter from Mass Highway regarding "Status of Border to Boston Trail Project"

Dick Paganelli explained the letter received from Mass Highway on the Border to Boston Trail Project. Mr. Vincent asked if Mr. Paganelli if there is time would he be available to discuss the trail at the State of the Town meeting. Mr. Paganelli introduced Kelly Lombardo a new member of the Rec Path committee. Mr. Vincent stated that he received some free legal counsel for the trail committee. Mr. Paganelli stated that the board must work with town departments, Planning, Highway, and MVPC. He stated that Jeff Wade is stepping up to Chairman.

Board Business

FY2007 Town Report

Mr. Delaney gave the board copies of the FY2007 Town Report. He stated that this report complies with the State and will be on the web and at the Town Clerks Office. He stated that the next Town Report will be available at the Annual Town Meeting in May. Mr. Vincent asked for a due date at the next meeting. Mr. Vincent stated that Mr. L'Hommidieu is working on a Yearbook and Mr. Brennan will do the layout. He stated that he would like to work on this with them and Barbie Linares would like to be involved. Mr. Trapani stated that if they have pictures of the town he would like to run a power point of the pictures at the State of the Town meeting.

Discussion on the Town Report and how to put together the next report.

66 Bradford Loop

Mr. Vincent stated that tonight was the last day for departments to respond if they had any concerns or recommendations for 66 Bradford Loop. Mr. Delaney stated that he has not heard from any departments and it is his recommendation to go forward with the auction. Mr. Brennan stated that the maps show that there is a lot behind these lots that is land locked and when this property is sold this will open up the lot behind. He stated that this makes the value of this property higher to the town. He wants to be sure it is published appropriately. Mr. Vincent asked about Mr. Brennan's concern. Mr. Brennan stated that he wants the public to be aware of what can be done with this property. Discussion on revenue for the Town from the sale of the property. Mr. Vincent asked if we restart the process of the auction. Mr. Brennan stated that if we give proper notice then move forward. Mr. Vincent asked Delaney to contact the auctioneer and start to move forward. Mr. Vincent stated that the contract should give the board the authority to refuse offers. Mr. Brennan stated that the draft contract proposal only had 66 Bradford

Loop and did not list property lot numbers and that there are three lots. Mr. Vincent asked that at the next meeting have a packet with a contract and to have auctioneer advertise in the dailies and the Georgetown Record.

Cedar Lane parcel

Mr. Delaney stated that the requests for department comments on the Cedar Lane parcel are due back in February.

Standards of Procedure

Town Administrator & Administrative Assistant

Mr. Brennan moved to approve the SoP's on Performance Reviews for the Town Administrator and Administrative Assistant with dates changed as requested. Mr. Trapani seconded the motion and the motion was approved by a unanimous vote.

Budget Review

Highway Department

Mr. Vincent stated that he has been getting good reviews from the Public on the job Mr. Durkee has been doing.

Mr. Durkee did a PowerPoint presentation on the Highway FY09 Budget.

Tillie Evangelista talked about a Coastal Communities Coalition meeting that she attended.

Mr. Durkee stated that Sharon Freeman, Traffic Review Committee is working with the Planning Board on Street Acceptance.

Mr. Brennan asked about the Brush Cutter and where this stands. Mr. Durkee stated that he will work with the Light Department on funding. He stated that this would have to go to Town Meeting if they go for the 10 year lease.

Mr. Brennan asked about the Bailey Lane Bridge. Mr. Durkee stated that it is out to bid and he explained the pricing. Mr. Brennan asked about updating the web with this information. Mr. Trapani stated that putting photos and info on the web is important for the public to see what is happening.

Mr. Vincent asked if this budget includes mowing for the Union Cemetery. Mr. Durkee stated that it did not. Mr. Vincent stated that they wanted to have information set up by the end of February. Mr. Durkee stated that he has talked with Union Cemetery Corp and for this year they will have the current contractor keep up the mowing. Mr. Knapp stated that they will have a plan to hand off the cemetery to the Town. He stated it is costing \$2,000 to update information on the cemetery. He stated that they also need funds to dissolve the Corporation. He stated that \$7600 is the fee for normal maintenance of the cemetery. Mr. Delaney stated that they will start with a warrant article. Vincent stated only issue is if it does not pass. Mr. Brennan stated that Mr. Delaney can work with the FinCom on how to fund the cemetery. Discussion on maintenance of the cemetery and

the use of CPC funds to restore and preserve the cemetery. Mr. Vincent stated town will take up a contract with current contractor for one more year and then look to the Town Highway Department to take over maintenance.

Historical Commission

Mr. Desjardin stated that the board will have two reports from their board one on Harry Murch Park and one on the Cemetery.

Mr. Brennan asked if Mr. DiMento contacted them about moving the monument across from the community gardens. Mr. Knapp stated that there has been some discussion on moving monuments temporarily to the green across from the Byfield Parish Church but he has not talked with Mr. DiMento.

Mr. Vincent asked about parking around Harry Murch Park. Mr. Durkee stated that he would look into the parking.

Licenses

Mr. Trapani moved to approve the *Common Victualler license for the Chocolate Cellar* license to expire December 31, 2008. Mr. Vincent seconded the motion and the motion was approved by 2-0 vote. Mr. Brennan abstained

Miscellaneous

Mr. Trapani asked to speak at the next Department Head meeting on the State of the Town Meeting. He stated that he is moving forward. Mr. Delaney stated that the next meeting is February 6 at 9:00AM.

Mr. Vincent stated that they divided the list of SoP's between Selectmen.

Mr. Vincent stated that they have to update the project list

Mr. Vincent stated that the next Selectmen's meeting is February 11, 2008.

Mr. Brennan stated that a letter from Rep. Stanley's Office came out and explained aid to towns. He stated that the Lottery Funds were reduced.

Mr. Trapani moved to adjourn. Mr. Brennan seconded the motion and the motion was approved by a unanimous vote.

Meeting adjourned at 9:25PM

Minutes transcribed by J. Pantano.

Minutes approved March 3, 2008.